

## **The Boulevard Condominium Association, Inc.**

### **APPLICATION FOR LEASE PERMIT**

In order to be in compliance with HOA regulations, homeowners who wish to lease their unit must complete the following application and receive an approved leasing permit from the board of directors prior to renting /or renewing a lease for their unit. Homeowners who lease without prior board approval, are subject to fines and legal action.

The Association shall review the proposed Lease application within thirty (30) days of receipt of required information, documents and fees. Please ensure all required items are submitted – doing so will ensure the application is processed in a timely manner.

#### **APPLICANT must submit:**

- Completed lease permit application
- \$150 application fee (non-refundable) made payable to: Plateau Property Management

If you are wishing to renew your current lease you must also provide the following:

- Current criminal background check of all tenants and occupants of the unit
- Fully executed copy of the renewed lease

Items must be submitted to

The Boulevard Condominium Association  
c/o Plateau Property Management  
401 Congress Avenue, Suite 1540  
Austin, TX 78701  
Email: [requests@plateaupropertymgmt.com](mailto:requests@plateaupropertymgmt.com)  
Fax: 512-287-4342

